

# NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA  
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## MINUTES of the Parish Council meeting held on 7<sup>th</sup> April 2022 Chapel Schoolroom, North Duffield

### Part 1

**22028. In attendance:** Cllrs R Arrand, S Brown, N Gray, R Hemingway (Chairman), M Patten, L Richardson, and B Wells. S Look (Clerk). District Councillor Arthur and Topping. Member of the public. Apologies from Cllr C Walker.

No declarations of interest received.

**22029. Minutes** of the Parish Council meeting held on 3<sup>rd</sup> March 2022 were proposed, seconded and unanimously agreed as a true and accurate record.

### **22030. Matters arising from the last meeting:**

- i. **Housing Needs Survey.** Housing report distributed to councillors to read in preparation for further discussion at the May Parish Council meeting.
- ii. **Queens Platinum Jubilee celebrations.** In March the jubilee working group met with representatives from various village groups to discuss the arrangements. Activities planned including village fete and a proms/disco evening. Flyers have been distributed to some of the village to advertise the jubilee badges for the children of the village. Remaining flyers to be distributed over the coming weeks. Further Jubilee planning meeting has been arranged for 11<sup>th</sup> April.
- iii. **Annual village litter pick.** Provisionally planned for Saturday 28<sup>th</sup> May 2022. To be confirmed at the next meeting.
- iv. **Village 'to do' list.** Cllr Arrand to organise a digger for the pampas grass removal on the village green and the trench that will be dug for the electric cable; date arranged is Saturday 23<sup>rd</sup> April 2022. To arrange for an electrician to carry out the electrical certification work.

### **22031. Public time:**

- i. No comments from member of the public present.

### **22032. Receive Ward/ District Councillor reports:**

- i. Cllr Arthur to stand for the election for the Cliffe & North Duffield ward (previously known as the Derwent Ward) as the Conservative candidate. Cllr Musgrave has been selected to stand for the Ouseburn ward.
- ii. Cllr Topping gave an update on AVS tree planting volunteering opportunities from White Forest Trust and the Woodland Trust.

### **22033. Highways:**

- i. Councillors resolved to arrange for the installation of a TWM 3.5m high solar 450cm 40mph Vehicle Activated Sign on the A163 (at location marked B) as advised by NYCC highways department. Clerk to notify residents in the vicinity of the sign. To apply for £2000 ward funding after the election. To resolve who will be responsible for collecting the data at a later date.
- ii. To consider any requirement for further traffic calming measures throughout the village after the VAS and Build-out have been installed.
- iii. No further update received on the bin collection request for Springfield Drive.
- iv. Report by member of the public of blocked drains on A163 opposite Broadmanor. This has been reported to NYCC highways.

### **22034. Planning Applications**

- i. 2021/0978/FULM. Land Near Osgodby Grange South Duffield Road Osgodby. Installation of renewable energy generating station comprising ground mounted photovoltaic solar arrays together with substation, transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements. No comments.
- ii. 2022/0208/FUL. Land At The Paddocks, York Road, North Duffield. Erection of 5no. dwellings comprising of two 4no. bedroom 2-storey houses, two 5no. bedroom 2-storey houses and one 3no. bedroom bungalow and construction of new access road between Lilac and Mandale House, York Road. Councillors resolved to support the application.

### **22035. Planning Appeals**

- iii. APP/N2739/W/22/3291841. Land adjacent A163 Market Weighton Road W. North Duffield. Proposed erection of 5 dwellings and associated infrastructure. 2019/0759/FUL. Concerns raised

- about potential parking issues and the suburban character of the proposed development at the gateway to the village. To reiterate previous planning comments to the planning inspectorate.
- iv. APP/N279/W/22/3290500. Street record Green Lane, North Duffield. Section 73 application to remove condition 07 (Highway improvement works) of approval 2018/0273/REM. 2021/0913/S73. To submit comments to the planning committee together with a plan objecting to the removal of the condition 07 from the plans.

**22036. Planning Decisions:**

- i. 2022/0067/S73. Land Off, York Road, North Duffield. Section 73 application to remove condition 04 (boundary fencing) of planning permission reference number 2020/1391/FUL Change of use of land from agriculture to domestic curtilage and formation of new field boundary (retrospective) granted on 09 December 2021. Noted.

**22037. Financial matters:**

- i. Councillors resolved to make a contribution of £554.77 to City of York Council for the continuation of the evening bus service.
- ii. Councillors noted the annual accounting statement in preparation for internal audit.
- iii. Resolved to add Cllr Wells as new banking signatory with access to internet banking.
- iv. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

		Current account	Savings account
a.	Account balances as at 28 <sup>th</sup> Feb 2022	£6961.00	£20,491.89
b.	Payments made since last meeting (approved at last meeting):		
	S Look expense (including Defibrillator pads £47.94)	£-95.51	
	Clerks Feb salary	£-	
	R Hemingway; Dinghy for the pond	£-26.99	
	North Duffield & Skipwith Playing Fields Association	£-835.32	
	Newport Land & Law; ND Landings Land Registry fee	£-632.90	
	JRB enterprise; dog bin bags	£-119.46	
	Harrison Flagpoles – Flagpole service	£-228.00	
	One stop promotions Ltd; replacement union flag	£-82.80	
c.	Payments made since last meeting under clerks delegated authority:		
	Pennine Trophies; Jubilee badges	£-150.00	
	Autela payroll; Jan, Feb, March 2022	£-50.40	
	Clerks March salary	£-	
	Clerks back pay from April 2021 to March 2022	£-	
	Unity quarterly service charge	£-18	
d.	Receipts	Nil	
	Community Funding grant from SDC (Cllr Topping /Cllr Arthur) towards the footpath on A163	£1500	
	HMRC VAT refund	£711.97	
	Unity; Credit interest	£11.12	
	Allotments annual fee	£1	
e.	Account balances as at 28 <sup>th</sup> March 2022	£6728.34	£21,214.98
f.	To approve the following payments:		
	S Look March expense inc. Jubilee plaque	£-136.87	
	YLCA annual membership 2022-23	£-436.00	
	City of York Council; Fri/Sat night bus service contribution	£-554.77	
	N Gray; compost & a photinia plant for the Pinfold	£-16.50	
	Western Wolds Men in Sheds; planter for pinfold	£-65	

Resolved to accept and approve the payments and transactions as stated.

**22038. Village Green:**

- i. No further update on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.

- ii. Update from the 'village green working group'. Work is ongoing in the Pinfold. Councillors agreed to the proposal to put a Magnolia Stellata in the central part of the pinfold.
- iii. Cllr Gray to order the Rowan tree for the village green. Cllr Arrand to arrange for the pampas grass to be dug out.
- iv. White Christmas tree lights have been replaced by the company free of charge due to the previous ones being faulty. Clerk to get a quote for some more white string lights on a reel.
- v. Quote received for repairing the flagpole. It requires a new concreted permanent base and ground sleeve to prevent it leaning again. Concerns raised about the price of the quote. Cllr Gray to get an alternative quote from member of the village green working party.
- vi. Councillors to consider action to clean the pond at the next meeting.
- vii. Councillors noted findings from the recent tree inspection survey and resolved to get the priority works done preferably before the jubilee weekend. Clerk to contact contractor.
- viii. Report by member of the public about tree roots causing a tripping hazard near the pond. Noted.
- ix. Cllrs Wells and Brown to investigate installing reflectors on the side of the pinfold to warn motorists of the structure.

**22039. Allotments:**

- i. Annual rent has been paid by the allotment committee. All plots are now taken.

**22040. Correspondence:**

- i. YLCA White Rose Update and training dates noted.
- ii. Email noted from resident in relation to the erection of a fence at 1 Broadmanor. No further action required by the Parish Council at this stage as it is being dealt with by SDC planning department.
- iii. Correspondence received from resident of Green Lane regarding noise from the grass cutting contractor disturbing them after having worked a nightshift. Clerk to contact the contractor to request that he consolidates his work pattern on that side of the green to one part of the day if possible.

**22041. Annual meeting of the Parish.**

- i. Councillors considered items for the agenda for the Annual meeting of the Parish to be held on 12<sup>th</sup> May in the Village Hall. Agreed to add to the following to the agenda: The Chairmans report; the pond/ village green; speeding measures including the proposed VAS; the housing survey; and the Jubilee. Resolved to have a suggestions box and serve cheese and wine. Any surplus to be used at the Jubilee events.
- ii. Cllr Brown to organise name badges for Parish Councillors/the clerk.

**Part 2**

**22042. Confidential business.** Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. North Duffield Landings. Sale progressing.

Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 5<sup>th</sup> May 2022 at 7pm in North Duffield Methodist Chapel. Meeting closed at 21.05.

Signed:

(Chairman)

Date: